

Systems Support Analyst

Location: Greensboro, N.C.

This position will support the ongoing operation of the NAV ERP system along with other 3rd party integration including but not limited to EDI, Document Management, Ecommerce, Reporting, and work flow management.

Duties will include:

- Support, maintain and write reports for the Microsoft NAV 2018 ERP, leveraging SQL query abilities and the “role center” paradigm inside NAV to help deliver exception-based, actionable reporting to the user community
- Assist in the management and resolution of helpdesk tickets, ensuring that users are supported and new feature requests are thoroughly documented.
- Write reports in Targit report writer software and schedule delivery to management and sales teams.
- Write and maintain EDI document flow between company and vendors/customers
- Collaborate with third party developers, finance, engineering, Information Technology and others as required to provide technical direction on systems analysis, gathering of requirements, design, development, testing, debugging and deployment of new functionalities and features in NAV.
- Manage securities and permissions within NAV
- Other duties as assigned.

Skills desired:

- Must be able to work both independently, in a team environment and under a supervisor’s guidance, with superior analytical, interpersonal and project management skills.
- Demonstrated ability to thrive in a collaborative environment, working with people from all departments in the company who have varying degrees of computer/technology knowledge and to produce work in a timely, budgeted, scheduled and profitable manner for the Company.
- Experience with Dynamics NAV, Targit report writer, EDI, Ecommerce, WordPress, and Document management systems.
- Knowledge and experience with User Setup, User Accounts, Permissions and Security.
- Accounting theory and or knowledge of GL, Receivables, Payables, and CC processing methods.

Requirements:

- Associate Degree with 5 years’ experience in related field of software ERP product analysis, EDI, ecommerce, report writing, accounting theory with an aptitude and desire to learn Microsoft Dynamics NAV and related products.
- In lieu of associate’s degree, company will accept an additional 2 years’ experience.
- Occasional travel to remote locations is required.

Benefits

Founded in 1885, MG Newell Corporation has a long-standing reputation in the marketplace for providing sanitary processing solutions from start to finish. This position has a base salary and excellent benefits package. Benefits include medical, dental, vision, 401K and more. We are an Equal Opportunity Employer.